

Tasks carried out in the public interest or in the exercise of official authority

Who we may share your information with

about you with partner organisations where relevant Worcestershire County Council is required to monitor the performance of the project and provide evidence to meet the ERDF funding, monitoring and audit requirements. These include but are not limited to:

Worcestershire Business Central
Worcester City District Council
Malvern Hills District Council
Wychavon District Council
Redditch Borough Council
Bromsgrove District Council
Wyre Forest District Council
Herefordshire & Worcestershire Chamber of Commerce
Worcestershire Local Enterprise Partnership
The Programme funding body
The Ministry of Housing, Communities and Local Government
The Department for Business, Energy and Industrial Strategy

The information you provide will be used by the Programme Consultant listed below in order to deliver the programme support. Each of the consultants used has their own privacy notice, to request these please use the email addresses provided below.

Worcestershire Wildlife Trust enquiries@worcestershirewildlifetrust.org

Information will only ever be shared when it is strictly necessary to help us provide effective services and you may have the right to refuse. We will not pass it onto any other parties unless required to do so by law or in all reasonable circumstances the disclosure is fair and warranted for the purposes of processing or subject to a data protection exemption.

We have specific data sharing agreements in place with local agencies and sometimes the law requires that we may have to pass your details on to a third party, for example, to prevent crime.

How long we will hold your information

We will hold your data until at least 31st December 2033, in line with ERDF document retention guidance for 2014-2020 ERDF projects.

More information about our retention periods can be found in our summary [Disposal Schedule](#).

Please note stated retention periods may be subject to any legal holds imposed under the Inquiries Act 2005 that may concern the information and override standard retention periods.

Your information rights

You are entitled to a copy, or a description, of the personal data we hold that relates to you, subject to lawful restrictions. Please go to our Make a Data Protection Request webpage to find out how to make a request.

You may be entitled to rectification, restriction, objection, and erasure of your personal information depending on the service and legal basis. Please in the first instance contact dataprotection@worcestershire.gov.uk to exercise these Information Rights or call the main