JOB DESCRIPTION

Job Title:

7. To contribute to the continual reassessment of individual needs as part of a team approach. This includes:

-
  the team plan how to appropriately reduce/ withdraw levels of support and provide a forum for clinical supervision.
- Providing regular feedback to team members using IT systems, file notes and to each other to ensure excellent communication.
- Take part in discharge planning meetings and actively participate in handover visits to other agencies/ personal assistants.
- Consulting the appropriate member of the team whenever there is concern/ deterioration, significant change, unusual events, changes in social circumstances, suspicions of abuse.
- Reading paperwork held in the property before commencing any activity to gain important information about Service user abilities and progress.
- To accurately record service user progress after each visit using IT systems and communication notes held in property (when appropriate) in accordance with record keeping policy.
- Contributing to the effective case management of service users by supporting therapists/ managers to liaise with other agencies, professionals on their behalf

8. To adhere to GDPR and ensure any recording of information is accurate and factual. Including the recording of information on I( )-61.998 (ir996 ry994 (n)- (e)10.992.34 Td841.68 re)16e61.998 (usi)5 (e-4.0 (i)-3.996 (nf)16.0

In all contacts the post holder will be required to present a good image of the Directorate and the County Council as well as maintaining constructive relationships.

Internal: Coordinators, Seniors, Team Supervisors, Therapists, Team Managers, and Social

PERSON SPECIFICATION

Job Title:

- Ability to teach practical skills
- Ability to maintain accurate records

QUALIFICATIONS/TRAINING & DEVELOPMENT:

x

It is essential that the postholder has:

- 5 GCSEs or