

# Taxi Driver Training Privacy Notice

version 1-1

## Changes to this notice

We keep this privacy notice under regular review, and we will place any updates on this web page. This Notice was last updated on 16 Dec 2022.

This privacy notice applies to Taxi Driver Training provided by Worcestershire County Council and should be read in addition to Worcestershire County Council's [Full Privacy Notice](#).

The privacy notice will cover:

- [Purpose for processing](#)
- [Personal information collected andssinnssiussiroroinnssiussi\(5 Tf93.384 547.63 Td\( \)T.52 Tf17.1](#)

- Photograph
- National Insurance Number
- Copy of documentation showing proof of National Insurance Number
- Payment information

We may also process some special category (sensitive) data, which is relevant to individual cases and may include some of the following but is not limited to:

- Whether or not you have a disability or additional support needs for which the organisation needs to make reasonable adjustments

The legal bases for processing this personal data are:

- necessary for a contract for the supply of services
- necessary for compliance with a Legal Obligation:
  - Local Government (Miscellaneous Provisions) Act 1976
  - Town Police Clauses Act 1847
  - Deregulation Act 2015
- necessary for the performance of a task carried out in the public interest or in the exercise of our official authority under legislation

The special category condition for processing is:

- necessary for reasons of substantial public interest (statutory etc and government purposes) set out in Schedule 1 of the DPA 2018 condition 8 equality of opportunity or treatment.

## **Who we may share your information with**

about you with partner organisations where relevant to the individual. These include but are not limited to:

- The Police to detect and prevent fraud and/or crime
- City of Wolverhampton Council Licensing Department which is in a partnership with Worcestershire County Council so that the latter can provide the training and examination of drivers
- National Anti-Fraud Network to detect and prevent fraud
- Trainers to enable the provision of the training to the applicants
- Consumer Relations Team in Worcestershire County Council to assist in the response to complaints

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## How long we will hold your information

The standard retention for Taxi Driver Training record is 6 years from the date of the test. More information about our retention periods can be found in our [summary Disposal Schedule](#).

Please note stated retention periods may be subject to any legal holds imposed under the Inquiries Act 2005 that may concern the information and override standard retention periods.

## Your information rights

You are entitled to a copy, or a description, of the personal data we hold that relates to you, subject to lawful restrictions. Please go to our [Make a Data Protection Request webpage](#) to find out how to make a request.

You may be entitled to rectification, restriction, objection, and erasure of your personal information depending on the service and legal basis. Please in the first instance contact Taxi Driver Training Team at [taxidrivertraining@worcestershire.gov.uk](mailto:taxidrivertraining@worcestershire.gov.uk) (01905 843000) to exercise these Information Rights or call the main Worcestershire County Council contact telephone number of **01905 765765**.

Please see our overarching Privacy Notice (<http://www.worcestershire.gov.uk/privacy>) for further contact details and if you have a complaint about your information rights.